



SPA

**Contra Costa School of
Performing Arts**

www.cocospa.org • 925-690-8600

Job Title: School Psychologist
Category: Certificated
Work Year: 200 Days
Supervisor: Principal or Designee

About SPA

The Contra Costa School of Performing Arts (“SPA”) is a tuition free, public, independent charter school located in Walnut Creek, CA. Founded in 2015 and opening doors to our first students in 2016, the school now serves grades 6-12. The mission of Contra Costa School of Performing Arts is to provide a distinguished, pre-professional experience in performing arts within a college and career preparatory setting. We believe in fostering a culture of excellence with the core values of rigor, relevance, resilience, and relationships.

Role Summary

The position of School Psychologist is responsible for supporting the coordination of the school special education program in collaboration with staff and stakeholders and in compliance with established policies, procedures, and regulations; applying psycho-educational principles and knowledge in the assessment, classification, treatment, and education of children with school-related learning, social, and emotional difficulties; and providing leadership and professional development to optimize the SPED program at SPA.

Key Responsibilities

- Supports the special education program development and coordination in a leadership role
- Conducts psycho-educational assessment and diagnoses of specific learning and behavior disabilities
- Consults with teachers to assist in development and implementation of classroom methods and procedures to facilitate student learning
- Consults with parents to assist in understanding learning and adjustment processes of children and how parents can best help the child at home
- Serves as a member of school IEP teams for initial placement, three-year reevaluations, and change of placements, acting as administrative designee at meetings on an as needed basis
- Consults with administrative staff in formulating learning objectives for all pupils and in planning remedial programs and development of educational methods and procedures to facilitate learning.
- Makes written reports that organize information about a pupil to assist the school staff in formulating appropriate plans for education and behavioral management.
- Recommends appropriate educational and psychological remediation for pupils after evaluation.
- Provides appropriate in-service training and consultative services to school staff to better understand behavior and learning patterns of children.

- Plans and executes research projects for the improvement of the educational programs.
- Serves in a liaison relationship between the school and community agencies to evaluate resources available to the school and to utilize all community resources.
- Maintains professional competence through participation in in-service education activities provided by the district and/or self-selected professional growth activities.
- Performs various supervision duties as assigned.
- Provides crisis intervention and/or counseling to both teachers and families.
- Provides families with counseling and other need areas referrals.
- Write and submit newsletters, grant applications, reports, and other documents as directed
- School and community event attendance
- Support, collaborate, and cross-train with the administrative team
- Other duties as assigned

Qualifications

- Valid California Pupil Personnel Services credential with School Psychologist Authorization
- Master's degree with emphasis on specialized training in special education curriculum and instruction preferred
- Two years of successful school psychology experience, preferred
- Track-record of high achievement with students